



**TASK FORCE  
Monterey, CA  
September 27-28, 2016**

**Minutes**

Jeff Birchfield (BDC)  
Brad Darbro (CNT)  
Steve Winter (VNC)  
Mike Lozano (SAC)  
Nate Gogna (DOI)

Sean Fraley (KRN)  
Ken Cruz (ORC)  
Ralph Domanski (CalOES)  
Shawn Newman (CALFIRE)

David Barnett (SJS)  
Elizabeth Barrera (USFS)  
Tim Kelly (LFD)

**Not Present:** Eric Holly (SFW), Woody Enos (SBC), Anthony Whittle (LAC)

**September 27, 2016**

■ **Call to order: 0900 by Sean Fraley**

■

**Reviewed August Minutes**

**Welcome and Logistics** (Barnett)

**Agenda review and Additions** (Fraley)

**Moment of Silence**

Scott Laru LACO, Ryan Osler VNC, LT. Christopher Leach, Jerry Fiske Delaware, Michael Fahy New York, Andy Verdugo FS

**Cal OES** (Domanski)

New Assist Chief Andy Zanders. Plan to have 2 Assist Chiefs for each Region. New Comm Op Joy Budnovich. A few new Hazmat Units are in. Plan on buying the Type 3 engines and Type 6 engines. (Strike team).

**State Fire Training Update:**

Mike Garcia is back not sure if Mike will be the Task Force Liaison. Sean will present to the BOD needing a State Fire training representative for Task Force group.

**ICS Fillable Forms:** (Fraley, Newman and Birchfield)

Feedback: 201-form is capable for modifications. Added DIVS and make Air Ops smaller. Fix wire chart Operations to the left.

202-Format edits keep words to original

203-5. Add blank lines under Incident Commander-6. Reduce a few rows. a. Keep Branch- remove Branch III. Remove 203-UA

204-7. add a line under Operations Personnel. Place 2. and 3. where 3 and 4 are. Add shaded borders blocks. 6. Shorten blocks EMT/P and Number of person. 9. Remove direct repeat. Keep Logistics and remove Support. Date needs one more field for date to fit.

205-Add zn. Remove N or W. New form to mirror the old form.

206-Check boxes under Paramedics. Remove question marks.

208-Take the HM off the form. Shade the Sections. Fix IDLH. Add picture to Map Site Section VIII add boxes to bottom of page.

211-Take the NO out of Manifest, place check mark. Reduce space. Remove- Use Back for remarks or comments

212-Under 9. (Check play) no reference. \*See criteria. Add Inspections Criteria

213- Good

214-Change 4 to Unit Organization. 5. Unit Leader. 7. Shade box. 8. Remove reverse side. 9. Add Prepared by (Name and Position)

216-Good

226-Good

227-Good

When presenting documents to the BOD need to have it numbered prior and have a word doc to work with and present PDF document to the BOD

**Haz Mat by OSD and Lesson Plan:** (Darbro)

Brad will send suggestion items to Sean.

Operational System Description belongs in the 100 series (130 thru 199 available)

Lesson Plan will need to go into 340-399 training.

Haz Mat, Swift Water, High Rise, MCI, US&R needs to remind the groups to update their OSD.

Remove 2012 SEL Haz Mat from the LINK and replace typing with OES.

**Review Communications White Paper:** (Gogna)

Ralph will research more regarding the Communication white paper.

The all-risk needs to be changed to all hazards.

**S-223 Update:** (Barnett)

Had a conference call with CICCIS will have a draft avail in November. Recommendations will be made regarding course document.

Management of the course, teaching, qualified instructors and printing certificates. Moving towards peer reviews. Reviewing Line Medic Units Leaders to teach the class.

Dave will send letter to Ralph regarding the changes on fire line medic and EMTP.

**MACS 405 (In MACS 400-3) update:** (Domanski)

I have someone that can make the changes. I should have the document done by Buellton

**ICS 231 WUI Tags:** (All)

Received complaints from homeowners regarding what was written on WUI tags. Combination factors-Public perception on what is written on the WUI tags. Firefighter's not reading instructions on back of tag.

Use this as a lesson learned- Firefighters need training. Sean will take to Richardson to see if the power point needs to be updated.

**Old Business/Projects:**

**AR STEN Curriculum** (Birchfield/Darbro)

Bill Bondshu will have the S-330course conference. The week of November 14 State Fire training will be issuing certificates.

**ICS/ Forms Review** (Cruz)

Google docs. Is being used by teams.

**Standard Wildland Preplan** (Newman)

I'm working with the SCOUT program to utilize the Standard Wildland Preplan program.

**DINS Taskbook Revision** (Holly)

No report

**ICS 010-1 Glossary of Term** (Holly)

No report

**Meeting adjourned at 1700**

**September 28, 2016**

**Meeting called to order 08:30**

**Liaison Reports**

**Aviation:** (Enos/Barrera)

Next meeting Nov. 3, 2016 LA Camp 2

**Communications:** (Gogna/Winter)

Not much to report out. Next meeting Oct 12-13 San Diego With many members out on fires not sure how many will be able to attend

**Safety:** (Fraley/Enos)

Next meeting Dec. 13-14 in Solvang

**EMS:** (Whittle/Barnett)

2 letters June 17<sup>th</sup> in doc for review, from EMS for next meeting consideration of REMS changing O to E and EMS typing of ALS and BLS. Group had a conference call this month, so no meeting for this month.

Sean will send an email out to remind us to clean up the DOC for Review folder.

**GIS:** (Winter/Birchfield)

Trying to schedule meeting Nov 29<sup>th</sup>. Lorri has accepted a new job. Should have a new chair after next meeting. Group is looking at DINS and rehab symbology. Meeting should be in San Diego or Ventura County. Would like to have a Joint meeting in December 7<sup>th</sup> with GIS, EIT and Communication group.

**Predictive Services:** (Barrera/Cruz)

Next meeting Nov. 2-3 Sacramento. Elizabeth will not be able to attend. Ken checking to see if he can make the meeting.

**Haz Mat:** (Darbro/Barnett)

Met Sept. 7<sup>th</sup> need to do post roster, updated Charter and Plan of work. New members are getting their resume and letters. They asked if the can get new fogs and sell? Next meeting in Camarillo Dec. 8-9<sup>th</sup>

**US&R:** (Cruz/Kelly)

Will have the group get a meeting OSD to re-number, SEL to job aid.

Comment from REMS, stand up a small adhoc group, to have a representatives from the IHC, Med leaders, IMT, Safety.

**High Rise:** (Kelly/Whittle)

2 more position manuals will be coming from Chuck Butler. Will get with Ralph regarding wire charts for the Position Manual  
No updates, will meet to transition liaison

**EIT:** (Birchfield/Darbro)

No report

**STEAC:** (Lozano/Barnett)

Next meeting Oct. no date, agenda I will send out for everyone to look at.

Met July 15

National prescribed S234 is being taught without conducting any fire line. Recommendation is to change to a 32hr course

FF1 testing deadline are coming up. Testing for ALA deadline December 17. Application deadline December 18.

**Adjourned 1200 hrs.**

**Upcoming Meetings**

- October 18-19            San Simeon (Enos)
- November 15-16       Buellton (Enos)
- December 6-7           Camarillo (Winter)
- January 17-18           Shell Beach (Domanski)
- February 22-23        San Diego (Barrera)
- March 14-15            Half Moon Bay (Darbro)

**Future Board of Directors and Operations Team Meetings**

October 12 Board of Directors, Sacramento

January 19-20 Ops Team Meeting, Shell Beach

Roundtable..... All